Welcome to The Thoracic Surgery Clinic

Thoracic Surgery Clinic
300 West 10th Avenue, 2nd floor
Columbus, Ohio 43210
Phone: (614) 293-9059
Fax: (614) 293-0201

Here is important information about your care and how to contact the health care team at our clinic.

Appointments
To make an appointment, please call the office at (614) 293-9059. If you need to cancel your appointment, call our office at least 24 hours before the time of your appointment and we will reschedule it for another day.

Telephone Calls
Our office hours are Monday – Friday, 8:00am to 4:30pm. When you call during regular office hours, our office staff will direct your questions and concerns to the appropriate person. If you need to talk with a doctor or nurse, you may be asked to leave a message. Your call will be returned within 48 hours.

After Office Hours and Emergency Calls
After 4:30pm, weekends or holidays, call the office at (614) 293-9059. The answering service will contact the doctor on call. You will need to leave a detailed message with the answering service.

If you have an emergency, go to the nearest emergency room or call 911.

This handout is for informational purposes only. Talk with your doctor or health care team if you have any questions about your care.

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Family Leave or Disability Paperwork

Family Medical Leave Act (FMLA) or disability paperwork requests can be sent to our office by fax, mail or you can bring the paperwork to our office. Please allow up to 10 business days for the paperwork to be completed. The completed paperwork will be mailed to the address you have requested.

Prescriptions and Refills

You may send prescription refill requests to your OSU MyChart or call the office at (614) 293-9059.

About Your Clinic Visit

Here is information about what to expect during your clinic visit.

- During your clinic visit, there will be different members of the team that will take care of you. Members of the team may include:
  - Doctors (MD or DO)
  - Nurse Practitioner (NP)
  - Physician’s Assistant (PA)
  - Registered Nurse (RN)
  - Patient Care Associate (PCA)
- Your appointment will be at the Thoracic Surgery Clinic located on the 2nd floor of the 300 West 10th Avenue Building. Please arrive 30 minutes before your appointment to allow time to register.
- When you get to the clinic, you will need to check in at the Thoracic Surgery Registration Desk.
- Bring your insurance card, advance directives (Health Care Power of Attorney/Living Will), health history and current treatment information.
- Bring any medical information that has been requested. Please bring a copy of any x-rays, test results or reports that were done at your local hospital.
- At times, you may experience a longer wait for your appointment. Bringing something to read or another form of quiet entertainment may be helpful. Please plan ahead for possible delays in getting back to work, for childcare and transportation.
• Once the team is ready to see you, a PCA will get you from the waiting area and take you to the clinic area.

• Your height and weight will be checked. You will need to take off your shoes each time your height and weight are checked.

• You will be taken to an exam room where your vital signs (blood pressure, pulse, temperature, and oxygen level) will be checked.

• A RN will ask you questions about your health history and any problems or questions you may have. This information will be shared with your doctor, nurse practitioner or physician assistant.

• If you had a CT Scan or PET scan done at The James before your appointment, the doctor will review the scans and talk with you about the results.

• If you had x-rays or any other testing done at your local hospital or clinic, please bring a CD of the x-rays and any test results with you to your visit.

• After the doctor and health care team have seen you, a member of the team will come to the exam room and review your discharge paperwork, also known as the After Visit Summary (AVS). This paperwork will have all of your follow up appointments and other instructions.